

## REINHARDT UNIVERSITY

### *Center for Innovative Teaching & Engaged Learning*

#### Program Grants

Coordinators of academic programs and their faculty may compete for Program Grants to improve disciplinary based teaching.

#### **Proposal Guidelines for Program Grants**

1. Proposer's name, title, school, and program.
2. Total Estimated Cost
3. Rationale for funding request. Include:
  - description of the proposed activity or expenditure,
  - innovations within program discipline,
  - longevity and sustainability of innovations,
  - interdisciplinary implications (where appropriate),
  - impact on student retention,
  - faculty development requirements, and
  - the relationship to innovative teaching, engaged learning, and High Impact Practices (HIPs), particularly those identified in our QEP "Where in the World RU Going?"
4. Proposed timeline including projections for implementation of innovations resulting from activities and projected number of students impacted with emphasis on majors within the program.
5. Projected Budget

#### **Grant Recipient Requirements**

- 1) A written report summarizing innovative activities, ideas, and scholarship facilitated by funding suitable for distribution to faculty. Due within three months of approval or within three months after first student contact with planned activities.
- 2) Coordinate with marketing to publicize program innovations and "tell the story" of advancing the mission of Reinhardt University through appropriate channels. At least three pieces within the first year of funding.

- 3) A written plan for implementing innovations, new pedagogies, structures, or technologies in upcoming coursework, and their assessment. Due within three months of approval or conclusion of planned activities.
- 4) Inclusion of appropriate assessment targets measuring student outcomes affected by innovations in three subsequent annual program assessment reports.
- 5) Submission of receipts to verify the funds have been used to support proposed activities.

All required artifacts should be submitted to the CITELE Director and the Office of the Provost.