



INDEPENDENT STUDY APPLICATION

An Independent Study is a carefully organized learning activity with specific objectives and methods of evaluation developed in consultation with a supervising faculty member. It is an inquiry into an area not covered by a regular course or is intensive study beyond the scope of regular classroom work. Such inquiry or study may occur in the library, a laboratory, or through reading, research, or experimentation.

The purpose of an Independent Study is to encourage a high level of individual academic achievement and to stimulate and orient students toward further advanced work. Independent Studies are available in nearly every subject area and are numbered 299 (sophomore level) and 499 (senior level). A student wishing to pursue an Independent Study must complete the application for Independent Study. The application should contain (1) a description of the study (2) an outline of the work to be done (3) a description of the experiment, project, readings, reports, etc. to be completed (4) the standards mutually agreed upon by the supervising faculty member and student for acceptable progress and satisfactory completion of the study, and (5) the hours of credit. The following regulations apply to an Independent Study:

- To be eligible for an Independent Study, a student must have at least a sophomore standing and be capable of doing independent study, work or research.
- A Student planning an Independent Study must have approval of a supervising faculty member, academic advisor, the appropriate School Dean, and the Provost.
- The student must submit a final project in order to complete an Independent Study.
- No more than 6 semester hours of Independent Study may apply toward meeting graduation requirements.
- Only one Independent Study (a maximum of 3 semester hours) may be taken in a term.
- Approval of the Application for Independent Study must be completed prior to the start of the term in which the Independent Study will be taken.
- There is an additional charge per credit hour for Independent Study courses. Please see the Academic Catalog or the Business Office for details.

APPLICATION FOR INDEPENDENT STUDY

___ Full Session
___ 1st Session
___ 2nd Session

Main Campus
 Extended Campus

TERM _____

STUDENT NAME _____ STUDENT ID _____

_____ 299 or 499: Independent Study in _____
Subject Prefix (circle one) Subject Area

Title of Independent Study _____

Description of Independent Study _____

Outline of work to be done _____

Description of final project _____

Standards for grading study _____

Hours of Credit _____

Independent Study Fee _____
(Regular tuition + additional per credit hour fee)

OR Waive fee _____
(Instructor's initials)

STUDENT NAME_____

STUDENT ID_____

SIGNATURES

1. _____
Student (**Printed name**) Signature Date

2. _____
Supervising Faculty Member (**Printed**) Signature Date

3. _____
Academic Advisor (**Printed**) Signature Date

4. _____
School Dean (**Printed**) Signature Date

5. _____
Provost Date

RETURN COMPLETED APPLICATION TO THE OFFICE OF THE REGISTRAR.